

7-15-2010 Tulsa ALA Chapter & Jeff Magee
Post Program Enhancement "After Action Review" Ideas Just For You

"Thank You" for personally investing your time and affording me the privilege to share with you some of our ideas and skill technologies for increased productivity and profitability in the business place!

By way of saying "Thank You" here are some ideas I have crafted as a professional courtesy for your consideration. Take a moment and insure what we developed together keeps you moving forward ... please consider:

CONSIDER THESE IDEAS:

(ONE) Take your *Personal DayPlanner Instrument* (PDA/Franklin Planner/Desk Calendar/Etc.) and log a note in your system on any arbitrary date once a week for the next six consecutive weeks to review the notes you took during our time together. Then DO IT and see if there are any notations that you have implemented or need to be implementing;

(TWO) Make a regular part of your daily *Self Affirmations*, that of referencing one of the personal or professional *KEEPER IDEAS* from your notes and written on the wallet business card;

(THREE) Make it a regular part of your daily or *weekly business meeting AGENDAS to review one action item* from your notes for implementation and/or review of outcome of anything implemented for lesson's learned and greater enhancement of continued application;

(FOUR) Write a *LETTER TO YOURSELF* and do the same drill with your colleagues in attendance if appropriate, detailing that item of greatest relevance and how you plan to implement it within the next 30 days....then address that letter to yourself, and mail it to yourself one week from now...when it arrives hold yourself accountable!;

(FIVE) Make and post a *Poster of the Single Greatest Take-Away* from our time together that you want to make an auto-pilot behavior and post it where you can see and others will ask you what it means;

(SIX) Make it a to-do to *pull off your self development shelf at least three Other Books* with parallel ideas to what we experienced together, and then make it a commitment to skim back through those over the next week and re-expose yourself to the notes you have within them to further push the application of this new learning;

(SEVEN) If you attended this *MAGEE Performance Program* with colleagues, make it a *360 Degree Accountability Play* that you each identify the action items that can have the greatest positive impact on your business and allow one another to push each other to execute that act ... and have each in future meetings share success stories of action items applied in the previous work week;

(EIGHT) Make it a *Date On Your calendar*, just as any special occasion or critical must attend meeting, to make soft skill educational development a one day a month minimum engagement for yourself - and others. *TRAINING magazine* reports that those people that participate in regular soft skill training earn nearly 25 percent more than their peers throughout their career ... raise your stock value to your organization and thus your organizations stock value with value added abilities!;

(NINE) *Make An Immediate Top-Ten-List of Action Items You Are Willing To Commit To And Implement Tomorrow*...write those down NOW on your calendar onto the specific date(s) on your calendar with what you are going to do from the program with Magee. Also write specific action items that you need to task others with from the Magee program ... it is from successful implementation that you will increase your take-away value and increase your desire to make the new acts common behavior in your life!;

(TEN) If appropriate, either you or task others (and this can revolve among personalities) to design *Five-to-Ten Minute Mini Reminder Seminars* on a regular basis within your business unit, taking our technologies and others and present them as they relate to how your organization can benefit ... make this a *Technique Of The Week* highlight;

(ELEVEN) If you don't presently *Subscribe To A Content Rich Weekly eZine* (email article, newsletter) on self improvement or leadership, do so ... *then perform the same drill with that weekly content information as detailed above* in action items one-through ten...also, share liberally with all stake holders within your circle of influence;

(TWELVE) Turbo-charge your daily efforts by posting a visual of the *X-FACTOR* and manage and play to it!!!

(THIRTEEN) It is time to start planting seeds that you can gain positive results from ... Work the *PLAYER CAPABILITY INDEX* into everything you do ...:

Best wishes and THANK YOU for what you do!!!

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